**VAT Exemption Purchase Order**

“Internal document for the grantees of the EJA Kosovo program”

**To:** Name of the company from which the purchase is being made FN: (Company’s fiscal number) or Unique identification number (UID) and VAT Number: Company’s VAT number.

**From**: **Kosovo Civil Society Foundation (KCSF)**

No. ...................... date ...................... (for KCSF, please do not fill out)

Project name: name of your grant funded by EJA

Contract number for cooperation: Grant contract number, e.g., EJA XX/xx

**Legal Basis**

Law No. 05/L-037 on Value Added Tax.

Exemption from imports as specified in sub-paragraph 2.1, paragraph (2) of Article 30

Exemption from transactions treated as exports, as specified in sub-paragraph 3.1, paragraph (3) of Article 33.

All imports of goods, supplies, and the provision of services as outlined in the above provisions are exempt from VAT.

**List of goods and services exempted with this document.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Quantity** | **Unit of measurement** | **Invoice identification No.** | **Description** |
| 1. | Quantity of the goods | Unit | Proforma invcoice number | Short description of the goods  |
| 2. | Quantity of the goods | Unit | Proforma invcoice number | Short description of the goods  |
| 3. | Quantity of the goods | Unit | Proforma invcoice number | Short description of the goods  |
| 4. | Quantity of the goods | Unit | Proforma invcoice number | Short description of the goods  |

**Note: If the list is long, you may attach an additional list provided it is signed and stamped.**

First and Last Name Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(for KCSF, please do not fill out) (for KCSF, please do not fill out)