**Invitation to Offer (IO)**

**Our reference:**

**SUBJECT:**

**CONTRACTING AUTHORITY:** Project “Name of the Project” implemented by the Name of the Organization funded by the Name of Donor.

Project description:

**Closing Date: April 26, 2019 13:00 (CET)**

**Dear Sir/Madam,**

You are kindly requested to provide us with a quote for the below services, specified in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Service type** | **Service item** | **Quantity** | **Price** | **Total Costs** |
|  |  |  |  | €  |
|  |  |  | € |
|  |  |  | € |
|  |  |  | € |
|  |  | Total |  |

*Please indicate price for each item in the list.*

**Method of Submission:** Electronic submission of Quotation**Address for Quotation Submission:**

**Participation**

Interested companies are invited to submit price quotation in English language

***Please write your company details and sign, stamp and send back this form.***

|  |  |
| --- | --- |
| Company Name: |  |
| Company Contacts: |  |
| Signature and Stamp: |  |